

# Bookkeeping Services Pricing List

## Monthly Bookkeeping

### **Starter Package** (starting at \$300/month)

- Up to 50 transactions/month
- Accounts Receivable
- Accounts Payable
  - Printing vendor checks
  - Paying vendors online
- Monthly bank & credit card reconciliation
- Basic financial reports
  - Balance Sheet
  - Income Statement

*\*\* no payroll processing or budgeting offered with the Starter package\*\**

### **Standard Package** (starting at \$500/month)

- Up to 150 transactions/month
- Accounts Receivable
- Accounts Payable
  - Printing vendor checks
  - Paying vendors online
- Annual Budget Planning
- Monthly bank & credit card reconciliation
- Monthly financial statements
  - Balance Sheet
  - Income Statement
  - Statement of Cash Flow
- Payroll processing
- Expense categorization & income tracking
- Email support with vendors

### **Premium Package** (starting at \$700/month)

- Up to 300 transactions/month
- Accounts Receivable
- Accounts Payable
  - Printing vendor checks
  - Paying vendors online
- Annual Budget Planning
- Monthly bank & credit card reconciliation
- Monthly financial statements
  - Balance Sheet
  - Income Statement
  - Statement of Cash Flow

- Statement of Equity (Retained Earnings)
- Payroll processing
- Quarterly budget vs. actuals analysis
- Receipt organization
- Priority support

### Add-On/One-Time Services

#### **Business Accounting Analysis with Recommendations - starting at \$150**

Monthly Sales Tax Tracking – starting at \$75/month

1099 Contractor Tracking – \$25/contractor

Catch-Up Bookkeeping – starting at \$150/month

Clean-Up Services (based on account condition) - starting at \$150

Chart of Accounts Setup or Reorganization – starting at \$100

QuickBooks Online (QBO) Setup & Training - starting at \$200

Migration to QBO - starting at \$200

*Please note that extracting data from an existing accounting system may incur additional costs beyond the listed starting price*

PowerChurch Online (PCO) Setup & Training – starting at \$200

Migration to PCO – starting at \$200

*Please note that extracting data from an existing accounting system may incur additional costs beyond the listed starting price*

Year-End Bookkeeping Review – starting at \$200

Invoice Template Creation – starting at \$50